

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the October 24, 2016 Potter County Commissioners' Court meeting.

The minutes from the October 24, 2016 Potter County Commissioners' Court meeting were so recognized.

2. **BUDGET AMENDMENTS:** To consider and act upon approving budget amendments for 2016-2017 fiscal year. [Hood]

MOTION was made by Commissioner Murguia: I make a motion that we approve the Budget Amendments for the 2016-2017 fiscal year as presented.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 20, 2016 through November 9, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 171538-171993 and wire #802-812 in the total amount of \$2,902,668.08.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Church and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 3-1 vote.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance report was so recognized.

See Documentation

5. **HOME CARE AND HOSPICE MONTH:** To consider and act upon a proclamation declaring November, 2016 as Home Care and Hospice Month. [Arbuckle, Tanner]

Judge Tanner read the 2016 Home Care and Hospice Month Proclamation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Home Health Care Hospice Month Proclamation.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

6. **POTTER COUNTY MEMORIAL STADIUM SUBLEASE.** To consider and act upon approval of a sublease on Potter County Memorial Stadium. [Andrew Dunn, Pecos League of Professional Baseball Clubs, LLC]
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Andrew Dunn, Pecos League of Professional Baseball Clubs, spoke before Commissioners' Court.

This item was passed until Commissioners' Court, November 28, 2016.

See Documentation

7. **TIRZ #2:** To receive a report from the City of Amarillo regarding TIRZ #2 and to consider and act upon Potter County's participation in TIRZ #2. [City of Amarillo]
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Terry Childers, City Manager, and Bob Cowell, Deputy City Manager, City of Amarillo, gave a TIRZ #2 report to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve TIRZ #2 East Gateway TIRZ at 100% for 30 years.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

8. **DISTRICT AND COUNTY CLERK SOFTWARE:** To consider and approve an amendment to Tyler Technologies contract to convert from annual to quarterly billing for maintenance and support services. [Bracken, Hood]
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Lana Bracken, Potter County Information Technology, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the amendment to the contract with Tyler Technologies as presented.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

9. **FIRE DEPARTMENT EQUIPMENT CONTRACT:** To consider and approve an Exchange Program Agreement with Avon Protection Services, Inc. for provision, maintenance, and compliance certification of fire-fighting equipment. [Fitzpatrick]
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Pat Fitzpatrick, Potter County Fire/Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the Exchange Program Agreement with Avon Protection Services and that the \$31,613.30 will come from Contingency Fund.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

10. **RESOLUTIONS FOR KEY LEGISLATIVE ISSUES:** To consider and act upon three key issues that will be addressed by the Texas Legislature during the 2017 sessions. [Church]

- a. Resolution in opposition to Unfunded Mandates;
 - b. Resolution in opposition to Appraisal Caps and Revenue Caps;
 - c. Resolution in support of Increased State Funding for Indigent Defense.
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Commissioner Church gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I would move that we approve the three Resolutions as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

11. **DOWNTOWN PARKING CONTROL:** To provide a parking control automation update via the Interlocal Parking Garage Agreement between the Amarillo Local Government Corporation and Potter County. [Murguia, Head]
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Commissioner Murguia and Mike Head, Potter County Facilities Maintenance Director, gave a Downtown Parking Control update.

See Documentation

12. **IT MEMORANDUM OF UNDERSTANDING:** To consider and act upon the memorandum of understanding between Texas A&M AgriLife and Potter County for IT services. [Murguia, Patrick]
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Jason Patrick, Potter County Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve the memorandum of understanding between Texas A&M AgriLife and Potter County for IT services.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

13. **NEIGHBORHOOD PLANNING COMMITTEE:** To provide an update on the City/County Neighborhood Planning process. [Murguia]
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Commissioner Murguia gave a Neighborhood Planning process update.

See Documentation

14. **COURT AGENDA ITEMS:** To consider and act upon updating the process used to submit agenda items for Commissioners' Court. [Murguia]
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This item was passed until Commissioners' Court, November 28, 2016.

15. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County Projects. Pat Fitzpatrick, Fire/Rescue, gave an update on the Fire Station project.

16. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Facilities Maintenance:

- i. The resignation of Jason Rick Darland as Mechanic Technician I effective November 15, 2016. [Head]

See Documentation

MOTION was made by Commissioner Murguia: I make a motion to approve the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

17. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 570 (94 female; 0 Childress) 81% felonies and 12% misdemeanors was given by Judge Tanner.

18. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

19. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

20. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

Fairground Agreement; Fairground Parking Lot

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, November 28, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 14th day of November, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy